

In order to ensure the smooth running of our programs, please read the following information carefully.

**Your child will need their name tag to sign in. Please remember to bring it each day.**

**Location:** These programs are all located at Clairvaux. Located off Violet St, past the oval.

**Check in:** Rego opens at 8:45am. Your child will need their name tag to sign in. Please remember to bring it each day.

**Check out:** To pick up your child, you will need the QR code on your order confirmation to sign your child out of their program. We will be re-sending a copy of your order confirmation email 2 days prior to the event. Please either save this to your phone or print a copy. If there is someone else collecting your child/ren a Parental Consent Form needs to be completed and returned to [kec@kcc.org.au](mailto:kec@kcc.org.au) as soon as possible.

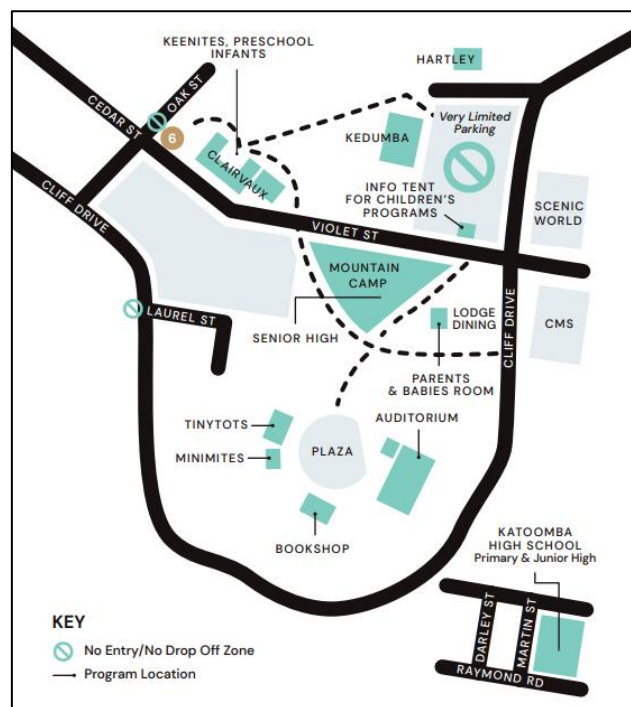
**Please assist our leaders by collecting your child/ren straight after the morning session by no later than 12.30pm**

**Best place to park:** If you only have children in these programs, you are able to park at Clairvaux. There is an entry gate on the corner of Cedar and Oak Street, with limited parking at the back of the building and on the grassed areas. Display your 'Clairvaux Reserved Parking' note on your dashboard so that the Parking Team can direct you to a reserved parking area.

If you also have children in Primary or Junior High, please park at Katoomba High School, so that you can drop them off first and pick them up last.

### Other info:

- No siblings will be allowed to pick up children
- Morning tea is provided. Please do not pack extra food for your child as some children are severely allergic to certain foods.
- Please DO NOT drive up Oak St and drop off your child there as this will be a busy bus stop during Easter Convention.
- If your child has allergies, please make sure you have submitted a Health Care Plan. Contact [kec@kcc.org.au](mailto:kec@kcc.org.au) if you have not received one.
- **Feeling unwell during Easter Convention?**  
If your child is exhibiting symptoms of illness (eg. fever, coughing, sore throat, gastro, flu/cold like symptoms, ear/eye infections, etc), we ask that you keep them out of the children's programs until they are well again, or (in case of COVID symptoms) a negative COVID-19 test result has been received.  
Thank you for serving your brothers and sisters in this way.





KEC 2022  
Clairvaux Parking Permit

Keenites, Preschool and Infants

Please only use this Reserved Parking permit if you have a child/ren registered in a program held at Clairvaux (Keenites, Preschool and Infants) ONLY.

Place the below permit on your dashboard so that the Parking Team can see it. There is an entry gate on the corner of Cedar and Oak Street, with limited parking at the back of the building and on the grassed areas. The Parking Team will direct you to park in a reserved parking area

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Clairvaux Reserved Parking

2022